



East Providence Police Department  
750 Waterman Avenue  
East Providence, RI 02914



Michael Rapoza  
Chief of Police

**To: Business Owner / Manager,**

In an effort to provide efficient emergency services, the East Providence Police Department requires your assistance to update our files. Please take a moment to fill out this form. The information you provide will help facilitate police, fire and emergency medical responses to your location. In the section labeled Contact Persons, it is crucial that these people have access to the entire building, knowledge of the alarms, the authority to make decisions, and the ability to respond to the location in a reasonable amount of time. If any of the information that you provide here later changes, please stop by or call the police station for a new form. Thank you for your assistance.

**General Business Information**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                 |                                                   |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|---------------------------------------------------|------|----------------------------------|----------------------------------------|---------------------------------------------|--------------------------------------|-------------------------------------------|----------------------------------------|------------------------------------|------------------------------------------|------------------------------------|------------------------------------------|-------------------------------------------------|---------------------------------------------------|-----------------------------------------------|-----------------------------------------|---------------------------------------------|-----------------------------------------------|------------------------------------------|---------------------------------------------|----------------------------------------------|-------------------------------------|-----------------------------------------|
| BUSINESS NAME:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                 |                                                   |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| STREET:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CITY:                                           | STATE:                                            | ZIP: |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| BUSINESS PHONE 1:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                 | BUSINESS PHONE 2 (if available):                  |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| Please place a ✓ on the one that best describes your business:<br><table border="0"><tr><td><input type="checkbox"/> 02 Bank</td><td><input type="checkbox"/> 09 Drug Store</td><td><input type="checkbox"/> 20 Home/Apt./Condo</td></tr><tr><td><input type="checkbox"/> 03 Bar/Club</td><td><input type="checkbox"/> 09 Doctor Office</td><td><input type="checkbox"/> 21 Restaurant</td></tr><tr><td><input type="checkbox"/> 04 Church</td><td><input type="checkbox"/> 11 Public Bldg.</td><td><input type="checkbox"/> 22 School</td></tr><tr><td><input type="checkbox"/> 05 Office Bldg.</td><td><input type="checkbox"/> 12 Grocery/Supermarket</td><td><input type="checkbox"/> 23 Gas / Service Station</td></tr><tr><td><input type="checkbox"/> 06 Construction Site</td><td><input type="checkbox"/> 14 Hotel/Motel</td><td><input type="checkbox"/> 24 Specialty Store</td></tr><tr><td><input type="checkbox"/> 07 Convenience Store</td><td><input type="checkbox"/> 17 Liquor Store</td><td><input type="checkbox"/> 41 Auto Dealership</td></tr><tr><td><input type="checkbox"/> 08 Department Store</td><td><input type="checkbox"/> 18 Parking</td><td><input type="checkbox"/> 25 Other _____</td></tr></table> |                                                 |                                                   |      | <input type="checkbox"/> 02 Bank | <input type="checkbox"/> 09 Drug Store | <input type="checkbox"/> 20 Home/Apt./Condo | <input type="checkbox"/> 03 Bar/Club | <input type="checkbox"/> 09 Doctor Office | <input type="checkbox"/> 21 Restaurant | <input type="checkbox"/> 04 Church | <input type="checkbox"/> 11 Public Bldg. | <input type="checkbox"/> 22 School | <input type="checkbox"/> 05 Office Bldg. | <input type="checkbox"/> 12 Grocery/Supermarket | <input type="checkbox"/> 23 Gas / Service Station | <input type="checkbox"/> 06 Construction Site | <input type="checkbox"/> 14 Hotel/Motel | <input type="checkbox"/> 24 Specialty Store | <input type="checkbox"/> 07 Convenience Store | <input type="checkbox"/> 17 Liquor Store | <input type="checkbox"/> 41 Auto Dealership | <input type="checkbox"/> 08 Department Store | <input type="checkbox"/> 18 Parking | <input type="checkbox"/> 25 Other _____ |
| <input type="checkbox"/> 02 Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> 09 Drug Store          | <input type="checkbox"/> 20 Home/Apt./Condo       |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| <input type="checkbox"/> 03 Bar/Club                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> 09 Doctor Office       | <input type="checkbox"/> 21 Restaurant            |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| <input type="checkbox"/> 04 Church                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> 11 Public Bldg.        | <input type="checkbox"/> 22 School                |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| <input type="checkbox"/> 05 Office Bldg.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> 12 Grocery/Supermarket | <input type="checkbox"/> 23 Gas / Service Station |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| <input type="checkbox"/> 06 Construction Site                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> 14 Hotel/Motel         | <input type="checkbox"/> 24 Specialty Store       |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| <input type="checkbox"/> 07 Convenience Store                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> 17 Liquor Store        | <input type="checkbox"/> 41 Auto Dealership       |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| <input type="checkbox"/> 08 Department Store                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> 18 Parking             | <input type="checkbox"/> 25 Other _____           |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| Please provide information on the type of alarm(s) and alarm company information:<br><input type="checkbox"/> Police  <input type="checkbox"/> Fire  <input type="checkbox"/> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                 |                                                   |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |
| ALARM COMPANY:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                 | PHONE:                                            |      |                                  |                                        |                                             |                                      |                                           |                                        |                                    |                                          |                                    |                                          |                                                 |                                                   |                                               |                                         |                                             |                                               |                                          |                                             |                                              |                                     |                                         |

**Primary Contact Person**

|       |             |             |
|-------|-------------|-------------|
| NAME: | HOME PHONE: | CELL PHONE: |
|-------|-------------|-------------|

**1<sup>st</sup> Alternate Contact Person**

|       |             |             |
|-------|-------------|-------------|
| NAME: | HOME PHONE: | CELL PHONE: |
|-------|-------------|-------------|

**2<sup>nd</sup> Alternate Contact Person**

|       |             |             |
|-------|-------------|-------------|
| NAME: | HOME PHONE: | CELL PHONE: |
|-------|-------------|-------------|

**Please return this form to:**

Services Division  
East Providence Police Department  
750 Waterman Avenue  
East Providence, RI 02914  
Tel: 401-435-7600 Fax: 401-431-2320